

ANNEXURE-I

(See Rule 18)

Forms prescribed I in respect of transaction/proposed transactions in immovable/movable property (other than for building of or additions and alterations to a house) as required under Rule 18 of the C.C.S. (conduct) Rules, 1962.

(While filling up this form, delete the word which are not applicable. Also give the appropriate answer to each questions/items, dots and dashes are not to be used).

1. Name of the Government Servant
(IN BLOCK LETTERS)
2. Date of Joining (Council's Service)
3.
 - a) Substantive grade/post
 - b) Date of confirmation
 - c) Substantive pay
4.
 - a) Officiating grade/post held at present, if any.
 - b) Date from which continuously officiating in the present grade/post
 - c) Scale of pay
 - d) Present pay drawn
5. Whether the application/intimation is in respect of acquisition of property and what is the nature of property.
6. If the property has already been required/disposed of the actual date of transaction.
7. In the case of immovable property:-
 - a) Full details about its location, viz. Municipal Number, Street/Village, Taluk, District and State in which situated.
 - b) Description of the property in the case of cultivable land. Dry or garden land.
 - c) Whether freehold or lease hold.
 - d) Whether the applicant's interest in the property is in full or in part (in case of partial interest, the extent of such interest must be indicated).

8. In case of movable property:-
 - a) Description of the property (e.g. Car/Scooter/ Motor Cycle/Refrigeration/Ration/radiogram/jewelry/ loans/insurance policies.

Make, model (and also registration no. in case of vehicles) where necessary.
9. Sale/Purchase price of the new property (Market value in case of gift).
10. In case of acquisition, source or sources from which financed/proposed to be financed:
 - a) Personal Saving
 - b) Other sources, giving details
11. In case of disposal of property, was requisite sanction/ Information obtained/given for its acquisition (a copy Of the Sanction/acknowledgement should be attached.)