

भा.कृ.अनु.प. – राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसंधान संस्थान (नीपा), देव प्रकाश  
शास्त्री मार्ग, पूसा, नई दिल्ली – 110012

ICAR – National Institute of Agricultural Economics & Policy Research (NIAP) Dev  
Prakash Shastri Marg, Pusa, New Delhi – 110 012

URL: <https://niap.res.in/>

**Casual Leave Application Form**

1. Name of Applicant: \_\_\_\_\_

2. Designation: \_\_\_\_\_

3. Section: \_\_\_\_\_

4. Nature of Leave: Casual Leave

5. Number of Days: \_\_\_\_\_

6. Period (from \_\_\_\_ to \_\_\_\_): \_\_\_\_\_

7. Reason for Leave: \_\_\_\_\_

8. Address During Leave: \_\_\_\_\_

Declaration:

I declare that I have not availed any leave other than the one mentioned above and that no casual leave in excess of the permissible limit shall be availed.

Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

For Office Use Only:

Number of casual leaves already taken during the year: \_\_\_\_\_

Balance of casual leave available: \_\_\_\_\_

Remarks: \_\_\_\_\_

Signature of Office In-Charge/Supervisor

Date: \_\_\_\_\_